Are you new to your accounting role? Would you like to gain an AAT accredited qualification?

Introduction to Accounts Level 2
Tuesday 14th Sept to 21st Sept - choice of times 9:30 - 12:30 or 18:00 - 21:00
This is a FREE 2-week non-accredited introduction course to AAT Level 2, which needs to be completed prior to progressing to the AAT Level 2 Foundation Certificate in Accounting. This course covers an overview of the AAT suite of qualifications and will help you decide which course is right for you.

Foundation Certificate in Accounting
Tuesday 28th Sept to 5th April - choice of times 09:30 - 12:30 or 18:00 - 21:00
This course is suitable for those with some accounts knowledge who are in an office environment, those going self-employed or looking to retrain for an accounting/bookkeeping role.

This course content is covered in 5 modules:
- Bookkeeping Transactions
- Bookkeeping Controls
- Using Accounting Software
- Elements in Costing
- Working Effectively

Course fees apply, concessions may be available, please contact us for further information.

You will need access to a Laptop. This course will be delivered online using Teams. You will need access to the internet and an Email account. Your teacher will contact you via Teams/ Email, and you will have the opportunity to contribute to group discussions across the County. You may be given tasks to complete at each session and online demonstrations.

For more information and to enrol visit our Accounting and Business Skills courses
https://ebsontrackprospect.northyorks.gov.uk/page/findcourse
Adult Learning Team: 01609 536066
Email: adultlearningservice@northyorks.gov.uk